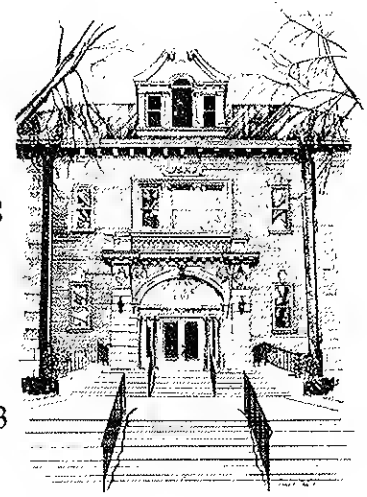


# Village of La Grange



## NOTICE OF APPROVAL OF REQUEST FOR PUBLIC RECORDS

Carlton Purvis - Revised to include additional information: 10/18/13  
Muck Rock News  
DEPT MR 7883  
P.O. Box 55819  
Boston, MA 02205-5819      via e-mail [7883-91978750@requests.muckrock.com](mailto:7883-91978750@requests.muckrock.com)

On October 15, 2013, the Village of La Grange received your written request for the inspection, copying, or certification of certain Village public records ("Your Request").

### 1. Decision on Request

☒ Your Request is hereby approved in its entirety.

☐ Your Request is approved in part and denied in part. Those records for which your Request is approved are identified in Section 2 below. Those records for which your Request is denied are identified in the enclosed Notice of Denial(s).

### 2. Availability of Records

Your Request is approved for the following public records (the "Specified Records"):

☐ The following public records will be made available for your inspection at the Village Hall as indicated in Section 3 below:

*Copy of documents between Closed Circuit Innovations and the Village of La Grange.*

☐ Subject to payment of any required fees pursuant to Section 4 below, copies of the following public records will be made available for pick up by you at the Village Hall as indicated in Section 3 below:

☐ Subject to payment of any required fees pursuant to Section 4 below, certified copies of the following public records will be made available for pick up by you at the Village Hall as indicated in Section 3 below:

\_\_\_\_ Subject to payment of any required fees pursuant to Section 4 below, the following public records will be delivered to you, or will be made available for pick up by you at the Village Hall as indicated in Section 3 below, in the electronic format that you requested:

  X   Electronic Format of Delivery 7883-91978750@requests.muckrock.com

### **3. Appointment for Inspection or Pick-up**

The Specified Records will be made available for inspection or pick-up at the Village Hall, 53 South La Grange Road, La Grange, Illinois 60525. You must call the Freedom of Information Officer at the Village Hall at (708) 579-2300 to schedule an appointment for inspection or pick up of the Specified Records.

\_\_\_\_ If, within five Business Days after the date of this Notice of Approval, you have not made an appointment to inspect or pick up the Specified Records, then the Specified Records will be re-filed and will be made available to you only upon the filing of a new Request for records.

\_\_\_\_ Pursuant to Sections 2(c-10) and 3.1 of the Illinois Freedom of Information Act, 5 ILCS 140/2(c-10) and 140/3.1, the Village has determined that Your Request is a request made for commercial purposes. The Specified Records will be available for inspection or pick-up on or after \_\_\_\_\_, 20\_\_ (the "Availability Date"). If, within five Business Days after the Availability Date, you have not made an appointment to inspect or pick up the Specified Records on or before the fifth Business Day after the Availability Date, then the Specified Records will be re-filed and will be made available to you only upon the filing of a new Request for records.

### **4. Copying and Certification Fees**

No copies or certified copies of the Specified Records will be provided to you until the following applicable fees have been paid. Fees must be paid in cash, by cashier's or certified check, or by money order.

8½ x 11 or 8½ x 14 Black and White Copy Cost:

First 50 Pages: Free

Additional Pages: \$ \_\_\_\_\_ (\_\_\_ sides at \$0.15 per side)

Certification Cost: \$ \_\_\_\_\_ (\_\_\_ documents at \$1.00 each)

Reproduction of Electronic Medium Cost: \$ \_\_\_\_\_

Outside Vendor Cost: \$ \_\_\_\_\_ (see attached invoice)

Other Actual Reproduction Cost: \$ \_\_\_\_\_ (see attached invoice)

Cost as Fixed by Statute: \$ \_\_\_\_\_

Total Fee: \$ \_\_\_\_\_

The following provisions marked with an "x" apply to your request:

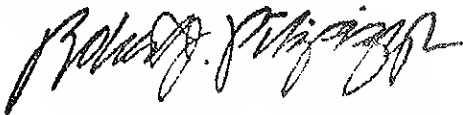
- \_\_\_\_ Your fees have been paid in full.
- \_\_\_\_ Your request for a fee waiver or reduction has been approved in the following amount: \$ \_\_\_\_\_
- \_\_\_\_ Your request for a fee waiver or reduction has been denied.
- \_\_\_\_ You have previously deposited the following amount: \$ \_\_\_\_\_
- \_\_\_\_ A balance is now due in the following amount: \$ \_\_\_\_\_

**5. Mailing of Records**

- \_\_\_\_ Your request that the Village mail the Specified Records to you has been denied on the basis that you have not shown that it would be unduly burdensome for you to arrange to pick up the Specified Records.
- \_\_\_\_ Your request that the Village mail the Specified Records to you has been approved. However, before the Village will mail the Specified Records, you must pay the balance, if any, indicated in Section IV above and the following additional amount to cover the cost of postage: \$ \_\_\_\_\_.

Dated: October 18, 2013

VILLAGE OF LA GRANGE



By: \_\_\_\_\_  
Freedom of Information Officer

VILLAGE OF LA GRANGE  
**DEPARTMENT OF POLICE**

304 WEST BURLINGTON  
LA GRANGE, IL 60525

MICHAEL A. HOLUB  
Chief of Police

Phone: 708-579-2333  
Fax: 708-579-1085

July 22, 2013

**Proposal For Interior and Exterior CCTV For Two Metra Trains Stations**

I am seeking a proposal and quote for HD day/night cameras (1080p) with fixed views and remote monitoring for adequate coverage of the exterior and interior at two commuter stations. It should include recording hardware/software, and storage of the recorded data for 10-14 days. The commuter stations are the Stone Avenue station and the La Grange Road station, both in the Village of La Grange, IL. The remote monitoring will be at the La Grange 9-1-1 center.

Note that I have attempted to portray the desired exterior camera views at the two stations with some rudimentary graphics.

The proposal should include all hardware, installation, maintenance costs, and/or other related costs.

**Special Circumstance:**

The Stone Avenue Station is due for renovation and remodeling at some point in near future; the dates for that project have not been identified at this point in time. Consequently, any installation of cameras at the Stone Avenue location would necessitate the removal of the exterior cameras, when fascia and siding are being replaced, followed by the re-installation of the cameras when the remodeling is completed. Please provide a separate cost projection for that aspect for evaluation purposes.

I will be the point of contact for your questions and your submissions. Thank you in advance for your thoughtful consideration of this project.



Michael A. Holub  
Chief of Police

(708) 579-2333

VILLAGE OF LA GRANGE  
**DEPARTMENT OF POLICE**

304 WEST BURLINGTON  
LA GRANGE, IL 60525

MICHAEL A. HOLUB  
Chief of Police

Phone: 708-579-2333  
Fax: 708-579-1085

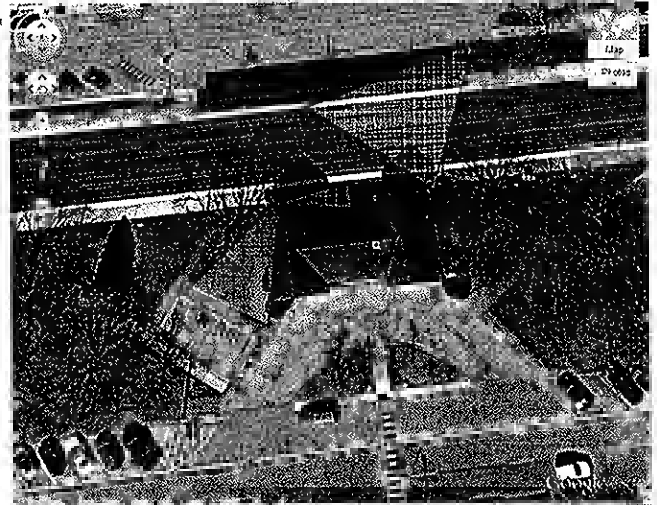
**Stone Ave. Station (3 exterior cameras)**

Fixed exterior camera on the northwest corner of the building to monitor platform

Second fixed camera to monitor the bike parking area, located to the west of the building

Third fixed camera on the northeast corner of the main building to monitor Hillgrove platform

North ↑



**Stone Ave. Station (1 interior camera)**

Fixed interior camera mounted in southwest corner to monitor the ticket window and entrances off of tracks



VILLAGE OF LA GRANGE  
**DEPARTMENT OF POLICE**

304 WEST BURLINGTON  
LA GRANGE, IL 60525

MICHAEL A. HOLUB  
Chief of Police

Phone: 708-579-2333  
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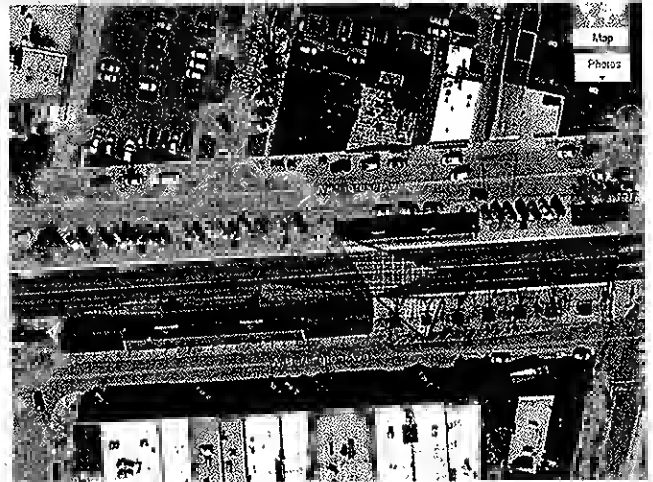
**La Grange Rd Station (5 exterior cameras)**

Fixed exterior camera on the northeast and northwest corners of the building to monitor platform

Third and fourth fixed cameras to monitor the bike parking areas, located to the east and west of the building

Fifth fixed camera to monitor Hillgrove Avenue platform.

North ↑



**La Grange Rd Station (2 interior cameras)**

Fixed interior cameras to

1. monitor coffee concession area and passenger waiting area at the east side of the building
2. monitor the ticket window and passenger waiting area at the west side of the building



424 Fort Hill Drive #126  
 Naperville, IL 60540  
 630-258-3028  
 Since 1988

Date

4/1/2013

LaGrange Police Dept.  
 Michael A. Holub  
 304 West Burlington Avenue  
 LaGrange, IL 60525

Estimate #

LPD42213

Description	Qty
IVACS Digital Video Open Architecture Enterprise SQL Server	2
<ul style="list-style-type: none"> <li>- I series Intel processor</li> <li>- 2 weeks of digital video storage with expandability</li> <li>- Encrypted video format (Law Enforcement Grade)</li> <li>- Windows Operating System</li> <li>- Network transmission</li> <li>- CD/DVD burner and software</li> <li>- Audio expandability</li> <li>- Unlimited remote network client encrypted software installed by CCI</li> <li>- Keyboard / mouse / 17" LED monitor display</li> <li>- Recording resolution HD 1080p</li> <li>- Integrated video/photo enhancement software</li> <li>- HD Wireless Communication - Weather Rated</li> </ul>	
IVACS Digital City remote HD viewing station for dispatch center with a 20" LED monitor and encoded wireless HD transceiver.	1
IVACS OEM High Definition Day/Night	11
<ul style="list-style-type: none"> <li>- 1080p High definition</li> <li>- Extreme low 0 lux IR integrated lights with 90 foot IR light range</li> <li>- 3 ~ 16mm auto-iris lens</li> <li>- Video compression MPEG4 / MJPEG / H.264 triple stream</li> <li>- Extreme indoor and outdoor rated</li> <li>- Server viewing and recording software and programming</li> <li>- Power supply</li> </ul>	
Installation Hardware / Communication & Power Wire	11

**Subtotal****Sales Tax (0.0%)****Total**

Thank you for the opportunity!

**Customer Signature**

Phone #	Fax #	E-mail	Web Site

424 Fort Hill Drive #126  
 Naperville, IL 60540  
 630-258-3028  
 Since 1988

Date

4/1/2013

LaGrange Police Dept.  
 Michael A. Holub  
 304 West Burlington Avenue  
 LaGrange, IL 60525

Estimate #

LPD42213

Description	Qty
Labor *Install/Terminate Wire *Install / Calibrate / Adjust Cameras *Build / Program / Install Digital Video Server *Calibrate Software to Customers Needs *Train Customer  Onsite Service Agreement ((( Both Metra Stations and Parking Garage )))  Includes: Safety Inspected Boom Truck -- Insurance -- Software Upgrades/Installation --Repair Parts/Labor -- Adjustment/Lens RF Specialty Tools -- Equipment cleaning when customer requests has NO LIMIT --  (These services guaranteed to have NO LABOR charges associated with them.) Agreement will NOT cover vandalism, customer damage, and 'Acts of Nature'  Length of Agreement: 3 to 5 years (NO CHANGE RATE for number of years chosen)  Circle the number of years & monthly rate (3) \$860.00 (4) \$845.00 (5) \$840.00  Signature Required X _____  Print Name / Title X _____  Deposit \$19,090.00 Balance of \$19,090.00 upon completion	1

<b>Subtotal</b>	\$38,180.00
<b>Sales Tax (0.0%)</b>	\$0.00
<b>Total</b>	\$38,180.00

Thank you for the opportunity!

**Customer Signature**

Phone #	Fax #	E-mail	Web Site





## **HARDWARE / SOFTWARE / LABOR Service Agreement Highlights**

### **Overview**

Closed Circuit Innovations Inc. is pleased to offer the terms of our 24 hour, 7 day a week, 365 days a year service agreement for potential clients requiring an exceptionally high level of service and operational security when it comes to their video surveillance systems. This concept is not born out of poor product reliability, but for our clients requiring operational security while having **Fixed Costs** over time related to dynamic and environmental usage factors.

When surveillance is of utmost importance, this service is designed to decrease your overall system downtime by providing quick response. A second benefit is that it can eliminate lost time due to internal red tape due to unforeseen repairs, adjustments, training, and software upgrades, because of purchasing a service agreement; our customers worry less about maintaining their surveillance system and spend more time using it. Once more, by purchasing a service agreement, your up-front system and installation costs are significantly reduced versus buying outright with warranty.

Below is a summary of what is included in our service agreement. Please keep in mind that CCI, Inc. does not limit you for quantities of software seat licenses under this agreement, a major benefit of the service program over and above our support features.

### **Technical Response:**

- 24-Hour Phone Support, 7 days a week
- 5 days a week On-site Service (Normal Hours)
- No equipment charge for Emergency/Holiday On-site Service
- Includes up to on-site and off-site troubleshooting
- Transportation To and From Customer Location
- Priority Service vs. Warranty Clientele

### **Training:**

- Unlimited On-Site Staff Training and Retraining

### **Cameras/Associated Equipment:**

- Cleaning / Troubleshooting / Repair or Replace if no longer functions.
- Adjusting
- Focusing
- Movement to new location\*
- Covers Parts, Labor, Workmanship.\*

### **DVR and Peripherals:**

- Cleaning and troubleshooting.
- Configuration
- Covers Parts, Labor, Workmanship, Preventive Maintenance. \*

### **Software:**

- \* CCI, Inc. will move, remount and configure existing cameras at a new location not to exceed 50 feet, and/or exceeding hour 1 of labor. (Customer must provide interior lift if required to perform any service/installation inside. Closed Circuit will provide Bucket Trucks for all exterior high service work.)
- \*\* Acts of Nature or Vandalism not included
- \*\*\* Party receiving this document and passing the information on to anyone other than intended accepts liability and damage caused to Closed Circuit Innovations.

- **Unlimited** remote
- Includes, **updates, installation & training** throughout the life of the agreement.

### **Covert Installation HELP: (NO CHARGE)**

- If you should ever have an internal problem that can be solved with a temporary covert camera, we will provide/install a camera that would be linked to your existing system.

**This included service is not offered by any of our competitors and we are proud to offer you the piece of mind for your loyalty as a service contract customer which has helped so many.**

### **Agreement includes specialty;**

- \*Safety Inspected CCI Owned Boom Truck
- \*RF Specialty Tools
- \*Equipment cleaning when customer requests has **NO LIMIT**

**If customer chooses to purchase new HD cameras from CCI to upgrade analog cameras during 5-year agreement, CCI will provide the below;**

**> INSTALL WIRING (\$0)**

**Closed Circuit Innovations, Inc. Since 1988**  
**Phone: (630) 258-3028 • www.lvacsystems.com**

VILLAGE OF LA GRANGE  
Police Department

**BOARD REPORT**

TO: Village President, Village Clerk,  
Board of Trustees and Village Attorney

FROM: Robert Pilipiszyn, Village Manager  
Michael Holub, Police Chief

DATE: October 14, 2013

RE: **REQUEST TO PURCHASE — SECURITY CAMERA SYSTEM AT  
METRA STATIONS**

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The Village is progressively implementing a master plan for renovating the building and grounds surrounding the Stone Avenue train station. At its last meeting, the Village Board awarded a construction contract to stabilize the integrity of the building. The Village Board was also updated on several pending grant applications to enhance mobility, connectivity and accessibility in and around the station area. One sub-component of that work provides for bicycle parking and related security upgrades.

In September 2012, the West Suburban Mass Transit District (WSMTD) approved a grant to the Village in the amount of \$136,028 to implement mobility improvements around the Stone Avenue train station, and/or to make funds available as a local match for other planning grant initiatives running concurrently. Among other things, the allocation included an estimate of \$15,000 for security cameras at the Stone Avenue train station. The camera system is important for public safety and security reasons. In order to take advantage of economies of scale, the Village revised its plan to also obtain WSMTD funding for a camera system at the La Grange Road train station. The total cost to install camera systems at both train stations was estimated at \$40,000.

In May 2013, the WSMTD authorized an increase in its grant allocation to the Village from \$136,028 to \$156,028. Of this new grant allocation amount of \$156,028, \$40,000 has been set-aside for security cameras at both the La Grange Road and Stone Avenue train stations. In essence, the WSMTD has indicated that it will fully-fund the installation of security cameras at both train stations.

Chief Holub subsequently initiated a request for proposal process for the security camera system. The configuration which he designed (see attached) provides for eleven high definition cameras, installation, software and hardware necessary to view and record activity at the two train stations, as well as storage of the recorded data, and training. The viewing station will be located in the Police

Department and the system was specified to work with existing camera equipment (e.g. - police station, parking structure, etc.).

The Village received proposals from three vendors as presented in the table below:

Vendor	Quotation
Forest Security	\$23,144
Closed Circuit Innovation (CCI) Naperville, IL	38,180
AIS Countryside, IL	45,290
WSMTD grant/Project budget	\$40,000

The proposal from Forest Security was incomplete and did not meet our specifications.

The lowest responsible proposal was from Closed Circuit Innovations (CCI) of Naperville, IL and is below our project budget of \$40,000. Furthermore, this vendor utilizes our current operating network. Consequently, integration should be seamless.

Installation of the new systems will be coordinated with the recently-approved renovation of the Stone Avenue train station. Any cameras which need to be relocated or removed during renovations will be done so at no additional cost to the Village. A maintenance agreement for the new systems will be purchased separately.

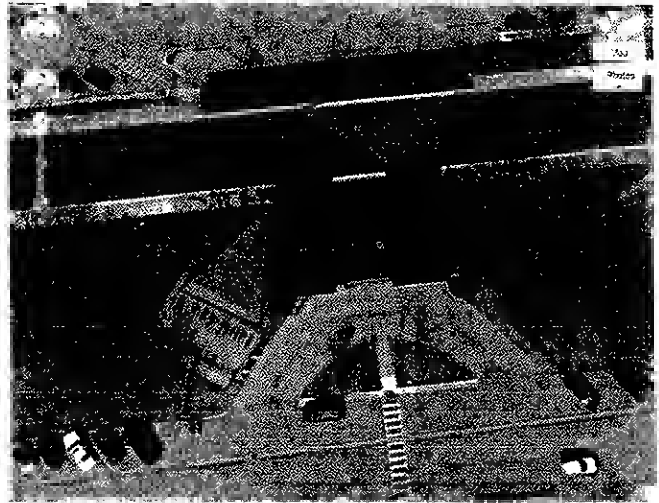
It is our recommendation that the Village Board waive the formal bid process and authorize staff to enter into a contract with Closed Circuit Innovations of Naperville, IL for the purchase and installation of a security camera system at our two train stations in an amount not to exceed \$38,180.

### Stone Avenue Station (3 exterior cameras)

Fixed exterior camera on the northwest corner of the building to monitor platform

Second fixed camera to monitor the bike parking area, located to the west of the building

Third fixed camera on the northeast corner of the main building to monitor Hillgrove platform



### La Grange Road Station (5 exterior cameras)

Fixed exterior camera on the northeast and northwest corners of the building to monitor platform

Third and fourth fixed cameras to monitor the bike parking areas, located to the east and west of the building

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Stone Avenue Station (1 interior camera)

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La Grange Road Station (2 interior cameras)

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